



Date: November 18, 2016

Dear Certified Family Home Provider,

Community Partnerships of Idaho (CPI) is committed to providing you with information and updates on the Res Hab Program Coordination program. As you are all aware Community Partnerships of Idaho was awarded the statewide contract to provide Program Coordination services to DD Waiver participants in March 2012.

We are pleased to inform you that on November 10th we received notification from Health and Welfare that we have been awarded with the Program Coordination contract again. Although there are a few differences from our current contract, the services that we provide to you and your CFH participants should not change and you should not experience any disruption in services and support. For your information, the changes/clarifications to the new contract are:

- Numbers of CFH participants is not projected to increase
- CPI Program Coordinator will continue completing the Provider Status Reviews on your home skill training programs and sending them onto the TSC's at 6 and 12 month timeframes
- PIPs must be written to address habilitation, behavior management, health/safety risks associated with HCBS setting requirements and/or alone time safety goals
- CPI Program Coordinators will continue contacting CFH Providers on a quarterly basis to review CFH participant progress and assist the CFH Provider with making modifications to PIPs as needed
- CPI will continue to submit reports to Health and Welfare to include monthly Health and Safety Reports, CFH Provider Compliance Reports, Outcome Data Reports, Incoming Complaint Reports, Reconciled Billing Reports, and annual Quality Assurance and CFH Participant/Provider Satisfaction Reports

We are committed to continuing to provide quality Program Coordination services to you and your CFH participant. Please contact us if you have any questions or suggestions for how we can better support you. Feel free to call your Program Coordinator, Hub Supervisor or the Contract Manager, Jackie Hansen (208-376-4999 ext. 401).

Sincerely,

Jackie Hansen
Residential Habilitation Contract Manager